

ENR 1.14 Air traffic incidents

1.14.1 Term, "Air traffic incidents", is used for incidents such as:

- near collision, or
- serious difficulty caused by:
 - a. faulty procedures
 - b. failure of ground facilities

1.14.1.1 When Air traffic incidents occur during flight, the pilot, having radio contact with the ATC unit, shall transmit a brief incident report to this unit. The immediate reporting of the incident is important.

1.14.1.2 After landing, the report transmitted via radio should be confirmed in writing. This increases the chance of identifying the details, and also contributes to finding the cause.

1.14.1.3 For these purposes an Air Traffic Incident Report form has been developed. It is intended for use by pilots, or other persons reporting an incident, or by the ATS units for recording an air traffic incident report received from the aircraft concerned. It is recommended that aircrew carry some of these forms on board their aircraft.

1.14.1.4 Filing an Air Traffic Incident Report is recommended to ensure that any possible safety issue is identified, and corrective action taken without delay.

1.14.1.5 Air Traffic Incident report forms are available at ATS or AIS units.

ENR 1.14 Воздухопловни инциденти

ENGLISH

MACEDONIAN

1.14.1.6 Sample of ATIR

AIR TRAFFIC INCIDENT REPORT		
For use when submitting and receiving a report on an air traffic incident, and when preparing for transmission a message on such incidents. Shaded boxes contain items to be included in an initial report by radio.		
SECTION 1 - GENERAL INFORMATION		
Type of incident	A	INCIDENT: NEAR COLLISION/PROCEDURAL FACILITY*
Name of pilot-in-command	B	
Operator	C	
Identification markings of aircraft	D	
Aircraft type	E	
Radio call sign - in communication with - frequency at time of incident	F	
Aerodrome of departure	G	
Aerodrome of first intended landing and destination, if different	H	
Type of flight plan	I	IFR/VFR/NONE*
Position at time of incident - heading or route - true airspeed	J	
FL, altitude or height - Altimeter setting - Attitude	K	Level flight/climbing/descending/turning*
Flight weather conditions at time of incident	L	IMC/VMC* above/below cloud/fog/haze* horizontally from cloud* Between cloud layers* In cloud/rain/snow/sleet/fog/haze* Flying into/out of sun* flight visibility*
Date and time of incident in UTC	M AFIS/TWR/APP/ACC/FIC* at (date/time)
Reported by radio to		

SECTION 2 - DETAILED INFORMATION		
Description of other aircraft, if relevant: Type, high/low wing. number of engines Radio call sign, registration Markings, colour, lighting Other available details	N	
Description of incident If desired add comment or suggestion including your opinion on the probable cause of the incident. (In case of near collision, give information on respective flight paths, estimated vertical and horizontal sighting and miss distances between aircraft and avoiding action taken by either aircraft).	O	

Date of completion	Function and signature of person receiving report	Function and signature of person submitting report
Time of form
Place

SECTION 3 - SUPPLEMENTARY INFORMATION by ATS unit concerned		
How is report received	P	Radio/telephone/teleprinter* at ARO/AFIS/TWR/APP/ACC/FIC*
Details of ATS action: Clearance, incident observed on radar, warning given, result of local inquiry, etc.	Q	
*Delete as appropriate	Signature of ATS Officer Date/time UTC	

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